

## **PROCESS AND GUIDELINES FOR COLLECTION OF HAULAGE FEE**

Collection of Haulage Fee is statutorily guided by provision of relevant law such as (Ondo State Haulage fee law 2020). The fee shall be paid by any person, manufacturer, warehouse operators, distributors or agents of company who convey or engage the services of any transporter or haulers to convey goods or farm produce (non graded Agricultural items) in and out of the state.

### **STAGE 1:**

Consultant is engaged by the Ondo State Internal Revenue Services (ODIRS) through the Ministry of Commerce, Industry and Cooperative Services, 3<sup>rd</sup> Floor, Ministry of Finance Building, State Secretariat, Alagbaka, Akure with Memorandum of Understanding (MoU) and letter of engagement.

### **STAGE 2:**

Consultant is given revenue target to remit to Ondo State Government Coffers every month. The consultant set out methods of collecting revenue from the operators of haulage activities and pay monthly target on or before 6<sup>th</sup> day of every preceding month.

### **STAGE 3:**

The consultant will contact the individual, company, distributor, agent to issue ticket for the collection of haulage fee once per trip or summation of trips may be paid in lumpsum to a designated account by the consultant in Akure.

### **STAGE 4:**

The hauler collects ticket at the point of loading and off-loading, the consultant issue ticket or receipt immediately at the point of loading and off-loading, the hauler is allowed to take-off after all evidence of payment have been met.

### **STAGE 5:**

The consultant pays the monthly revenue target at the end of each month or latest the 6<sup>th</sup> day of the preceding month.

### **ENQUIRIES:**

For more information, enquiry, or complaints please contact Ondo State Ministry of Commerce, Industry and Cooperative Services, 3<sup>rd</sup> Floor, Ministry of Finance Building, State Secretariat, Alagbaka, Akure between 8:00am to 4:00pm (Monday – Friday, excluding public holidays) or Call: **08034394338** Mr. Tope Ikuyinminu.

**Signed**

**The Permanent Secretary**

Ministry of Commerce, Industry &  
Cooperative Services

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